

Dear Scouter,

We have reached that time of year again where County Competitions are taking place across the country and social media is teeming with photos of what we do best - Camping and Scout Programme! As such, I am writing to update you in relation to Bookings and Payments for the Phoenix Challenge 2018 which will take place in **Pallaskenry, Co Limerick from 16th-19th August**.

Payments

In relation to payments, the National Treasurer has instructed that all fees for participating Patrols, Adult Support Staff and Venture Scout Staff for this event be received in full by National Office by **Thursday 28th June 2018**. Each year, there can be some confusion between Groups and Counties where a County is making a contribution towards a Patrol fee. Therefore, I would like to flag with you in advance that application forms submitted will not be considered as confirmed bookings until payments have been received for same. National Office has advised that they will not, under any circumstances, be in a position to process payments and bookings beyond this deadline. Please see booking instruction below.

Patrol Pre-Qualifier Form

Patrol Pre-Qualifier forms are available by clicking <https://scoutingireland.wufoo.com/forms/18na36-phoenix-challenge-na-01/> and need to be submitted by the closing date which is the 11th June 2018.

Patrol Bookings

Patrol booking forms for this year's Phoenix Challenge 2018 will go live today via my.scouts.ie. This includes a team of eight Scouts plus one accompanying Scouter. The closing date for Patrol bookings is the 11th June 2018, with payment due by the 28th June 2018.

Adult Support Staff and Venture Scout Staff

Additional support staff are selected via a selection process and need to apply by clicking <https://scoutingireland.wufoo.com/forms/18na36-phoenix-challenge-staff/>. This form will be open until the 11th June 2018. When the selection process is complete, the successful applicants will be notified on the 14th June and will be provided with instructions on how to book on and make payment for the event.

The new Booking Management System requires that members activate their account on my.scouts.ie in order to attend events. Applicants who are successful in the selection process for support staff will need to book and pay through the membership system by the 28th June 2018. We advise that anyone wishing to attend as support staff check that their account has been activated on my.scouts.ie prior to the 14th of June 2018 to ensure you are eligible to attend as support staff. If you have any issues relating to your account on the Membership Management System, you should contact your Group Leader or Group Secretary who will be able to provide you with assistance.

I hope you will have seen that the Phoenix Challenge 2018 Information Pack has been available for some months, the link to which is attached below:

<http://scoutteam.org/wp-content/uploads/2018/02/TPC-2018-Info-Pack.pdf>

I would greatly appreciate if you could forward this email to all **County Programme Coordinators** and **Group Leaders** in your County as appropriate. As always, if you have any queries in relation to the above, please do not hesitate to contact me.

Yours in Scouting,

Úna O'Grady

Programme Commissioner (Scouts)
Scouting Ireland