



Your Role in Your Programme

Every scout has a part to play in your Patrol and Troop. Everyone should be involved in making the programme as successful, fun, and interesting as possible. This is a quick guide to helping you have everyone involved. The roles of different Scouts and the Scouters are explained, there is a table showing who is responsible for what on activities, there are checklists for Activity Leaders and Scouters to help with organising events, and there is a Patrol Activity Planner.

Participation: Scouts on their Discovery & Terra Nova Awards

Scouts in your first year you will mainly be getting used to the way Patrols and the Troop work. You will generally participate in the programme through partaking in events and holding specific roles in the patrol, such as grubmaster, record keeper, or photographer.

Active Involvement: Scouts on their Endurance Award or assistant activity leaders
In the second year, Scouts take on more responsibility. You become more active in the Patrol and Troop by starting to organise parts of events, holding more challenging roles (such as Treasurer, Quatermaster, or First Aider), and by passing on your skills to other scouts. For activities, you will begin to plan, prepare (get equipment ready, make sure you understand the skills involved, know the schedule etc.), run, and review specific parts of meetings and outdoor events.

Leading: Scouts on their Polar Award or Activity Leaders

Scouts in their final year take on leadership roles, usually as PLs and APLs. With the other PLs and APLs you are responsible for running activities, coordinating other scouts, from planning programme cycles, to organising logistics, to reviewing events. You will run programme with help from other scouts, and ensure everyone has a part to play. Also, your Scouters are there to support you and give advice when you need it, make sure you keep them up to date on everything that is involved.

Supporting: Scouters

Adult Scouters are mainly there to provide support to you, the Scouts, in running the programme. They work with the Activity Leaders in running a fun, challenging, and safe programme by providing advice, guidance, and encouragement. Scouters have overall responsibility for the safety and wellbeing of all the scouts, and in preparing for and controlling risk.





| Scout | Individual | Patrol | Troop |
|-----------------------------------|---|--|---|
| Discover / Terra Nova | <ul style="list-style-type: none"> • Personal Equipment • Working on Crean Awards | <ul style="list-style-type: none"> • Role agreed by the Patrol • Taking part | |
| Endurance (APL / Activity Leader) | <ul style="list-style-type: none"> • Personal Equipment • Working on Crean Awards | <ul style="list-style-type: none"> • Role agreed by the Patrol • Taking part • Running a part of the activity • Preparing (plan, equipment etc) • Helping others | <ul style="list-style-type: none"> • Running a part of the activity |
| Polar (PL / Activity Leader) | <ul style="list-style-type: none"> • Personal Equipment • Working on Crean Awards | <ul style="list-style-type: none"> • Running the activity • Leading by example • Preparing (plan, equipment etc) • Coordinating • Helping others • Sharing skills • Ensuring safety • Informing Patrol of schedule | <ul style="list-style-type: none"> • Running the activity • Coordinating • Making a budget, buying supplies • Booking venues and activities • Informing Troop of schedule |
| Scouter | <ul style="list-style-type: none"> • Personal Equipment • Working on Scouter Training | <ul style="list-style-type: none"> • Supporting Patrols & Scouts • Ensuring safety • Assisting when needed • Acting as a role model | <ul style="list-style-type: none"> • Supporting Patrols & Scouts • Ensuring safety • Assisting when needed • Working with Activity Leaders • Help with budget, planning, bookings etc • Coordinating with Scout Group |





Activity Youth Leader Checklist

Programme

We have a planned programme for the activity

It helps all Scouts progress in their Crean Awards

Location

A suitable venue that you & Scouters are happy with

Emergency services can access the site

The location is booked

Administration

We have an activity timetable

We have a wet weather plan

You and the Scouters are aware of any medical requirements

We have a charged mobile phone available

We have all bookings printed and in a folder

Finance

We have a well-planned budget

We will have contingency funds with us

Transport

Transport is arranged/booked

There is enough flexibility in our transport plan in case of delays

Equipment

We have all the equipment needed

We have tested all the equipment

We know how to use all our equipment safely

Training

We have the appropriate training for the activity

Emergency

We all know who to call in case of emergency





Scouter Checklist

Programme

The Patrol/PLC have a planned programme for the activity

It helps each Scout progress in their Crean Awards

We know what supports the Patrols/Troop needs

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Location

They have a suitable venue for the programme planned

Emergency services can access the site

The location is booked

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Administration

They have an activity timetable

They have a wet weather plan

You and the Youth Leader are aware of any medical requirements

They have a charged mobile phone available

They have all bookings printed and in a folder

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Finance

They have a well-planned budget

They have contingency funds with them

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Transport

Transport is arranged/booked

There is enough flexibility in the transport plan in case of delays

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Equipment

They have all the equipment needed

They have tested all the equipment

They know how to use all our equipment safely

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Training

We/they have the appropriate training for the activity

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Emergency

All the Scouts know who to call in case of emergency

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Patrol Activity Planner

Patrol Name:

Month:

| Date | Activity: | What Personal Gear is required? | What Patrol Gear is required? | Who is the Activity Leader? | Clean Award and other badgework covered: | Do we need assistance from Scouters? |
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This Planner should be kept by the PL or APL and stored with the Patrol files



SCOUTS